

## Minutes of Community First Panel meeting held at ABCC on 11 October 2012

### **1. Present**

Ruth Little - ABCC, Patsy Watterson - Yorkies, Alan Blundell – Walton Breck, Jill Foxall - Cobra, Sally Hinks – B2U, Irene Taylor – B2U, Margaret Thornley - Rawdon, Harry Moulton - Pinehurst, Cllr Adelle Dowling, Irene Crone - Plus Dane, Ros Groves – Salisbury, Ruth Little – ABCC, Nicola Higham – Plus Dane, Fr Ray – St Columbas

### **2. Apologies**

There were no apologies

### **3. Minutes of Previous Meeting**

Agreed

### **4. Matters Arising**

There were no matters arising

### **5. Community Enterprise Fund**

- 5.1** A discussion took place regarding the £55,600 received by Plus Dane from Flannagans. Ruth read out an e-mail from Denis Hogg at plus Dane which explained that there was a VAT liability of £14,856 on the gross takings. £5500 has already been paid leaving a remainder of £9275. Clarity is needed about the VAT payments and it was agreed that Nicola would arrange for Fr Ray, Ros, Ruth and Denis to meet and then report back at the next Panel meeting.

A total of £19,924 has been paid to community groups via ABCC which includes £4500 set aside for the summer small grants programme and there is £26,455 remaining.

- 5.2** Ruth met with Erika, Lpool Vision and ABCC Board 3 weeks ago where it was suggested that a social enterprise could be developed to manage the Enterprise money including future payments. Fr Ray suggested that The Panel might want to look at setting up their own bank account. However there were some concerns that the Panel members were beneficiaries of some of the funding so this may not be a good idea.
- 5.3** Concern was expressed about Plus Danes finance depts. The Panel felt Plus Danes role was to make payments once the Panel had agreed each application and not to question amounts and vet projects. Nicola explained that Plus dane need to clearly account for public funding and will require information for audit purposes. Ruth thanked Nicola for working hard to resolve the problems
- 5.4** Although the problems have now been sorted out for this round of funding – there is still an issue about the next round and where the money would be held. ABCC Board want to meet with the Panel on 12 November at 4pm to discuss future funding
- ### **6. Update on First Funding Round**
- 6.1** Richmond Park have not received their CF funding however CF have confirmed approval. Ruth to speak to Lorna to make sure the necessary e-mails have been received and actioned.

The Scouts have had their fund paid this week. The delay was due to a discrepancy in the amounts on the application and CF not having systems to deal quickly with the issue.

- 6.2** Nicola explained that if there are 2 applications from the same e-mail address or contact name the process is slowed down. The Panel need to be mindful of this for future applications.

All other grants have now been paid

- ABCC will produce a pack for the next meeting following the Peace in One Day project.
  - The Richmond Park project includes producing artwork with young people, reminiscence work, lunch for older people. They are also meeting with LCC to look at viability of turning park into community ownership.
  - Poover Project – This social enterprise now employs 1 member of staff for 3 hours 5 days a week. Peter has a rota and will produce regular reports to map peaks. He is also reporting fly tipping in the neighbourhood whilst on his rounds.
- 6.3** A magazine is being produced – a draft of which was shown to the Panel. As part of the project B2U will work with schools to develop a project around storytelling and dog fouling. Peter will also give out information on his rounds.
- 6.4** Doggy bags to be made available at ABCC, St Columba's, chemists, vets etc.
- 6.5** Nicola will draft a press release and circulate to the Panel for comments before it goes out. There will also be an official launch involving the schools.
- 6.6** Once the project has been running and the group can demonstrate its impact they intend to contact local businesses and RSLs for sponsorship.
- 6.7** B2U will cost up and apply to Car Park fund for educational and publicity funding to promote the project

## **7. August/September Funding rounds**

4 applications have been received

- Rockfield Residents have applied for £1000 (total project cost £2000 LFC and Yours contributing £500 each) to develop an environmental project. The Panel agreed that the costs should be split 3 ways and £633 was approved from Enterprise Fund once clarification from Nicola that the 3 way split was acceptable as the panel felt that 2 big organizations could pay more towards the costings.
- Boys Brigade - The Panel agreed to pay £250 from the Car park fund towards a camping/badge making trip. However, Ruth to check that the BB can evidence beneficiaries are from the Anfield Neighbourhood in line with the groups Terms of Reference.
- Pinehurst Community Association – The Panel agreed to pay £320 from Community Enterprise fund for a family coach trip to Blackpool in half term for 38 young people, their families and 6 volunteers.
- Mischief Night trip to Deeside Leisure Centre. The Panel agreed to pay a maximum of £600 from the Enterprise Fund for a coach and entrance for 40

young people as a diversionary event for Halloween. LFC have agreed to pay £250 towards the trip- if this is confirmed the amount from the Enterprise fund will reduce to £350. The Panel commented on the excellent quality of the application from Kayliegh.

## **8. Christmas Funding/Events and Priorities**

8.1 It was agreed that all suggestions and costings for Christmas activities will be brought to the next meeting for approval. Suggestions included:

- Boundary Mill shopping trip
- Christmas Lunches for 89 people
- Bourne Poacher trip
- The Panel discussed holding Xmas Market in Stanley Park but were unsure of the feasibility of the event.
- Pinehurst Green Christmas event

8.2 It was agreed to purchase some equipment such as snow machine/gazebos/bouncy castles/lights etc that can be shared between community groups and stored in Pinehurst. Jill to bring suggestions to next meeting.

8.3 Ruth explained that ABCC have bought into a project which is a model to train young people to be inquirers over a 6 month programme. Local people will be trained and receive a qualification from JMU. The project cost £35,000 and ABCC have secured £10,000 so far. An application for additional funding for the project will be brought to the next meeting.

8.4 Ruth explained that there were opportunities for the Panel to consider supporting a project run by the Chamber of Commerce. It is for young apprentices and would consist of a £1500 grant but would need topping up from Community First and Enterprise fund for the rest which is £3500. Ruth suggested the group could consider the details at the next meeting.

The Panel are keen to support projects which look at employment initiatives for the local community.

8.3 Nicola explained that the Beautiful North 12 days of Christmas will be taking place. Also LFC have proposed an Everton/Liverpool football tournament.